

Training Team Out-Brief

Prepared by: Training Team
Presented by: Bill Tucker

09/03/16



Team Members Present

- Ron Cambier
- Sam Byrum
- Linda Lindsey-Hayes
- Mike Dyer
- Linda Durham
- Diane Dunn
- Robert Baxley

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Action Items Update

- 991021-03 Desk Guides Completed May 2000
- 991021-05 Ship's Configuration and Maintenance Course completed April 2000
- 991021-06 Workfile Training Course completed April 2000
- 991021-07 Exported SCMC course to Athens Dept Head School, Mike Dyer teaching

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Action Items Update (Cont.)

- 000323-04 Train the Trainer 3 days, Ongoing
 - Next class in 30-60 days (6 trainers taught last year)
 - Any ISEA volunteers
- 000323-05 Prerequisites for CM Certification
 - Broad topics defined
 - Specific topics being defined
 - Modeling after Navy PQS

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Accomplishments

- Taught 6 Trainers and 410 ISEA,ILO and CDM students
- Desk guide
 - Completed the Master Data Update Section to the Desk Guide
 - 80% complete with CFE/GFE guidelines in using CDMD-OA
 - 50% complete incorporating trainer input into new revision to Desk Guide

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Accomplishments (Cont.)

- Developed an outline for the Newsletter and determined Training Input and assigned responsibility for the coming year
- Web based Training
 - Determined POC and software to use
 - 04L516 will follow up outside the conference

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